

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Mrs. Jennafer K. Reilly, President
Mrs. Sandra A. Reese, Vice President
Mr. George A. Zeppos, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mr. Christopher W. Heinly
Mrs. Susan G. Larkin
Scott C. Painter, Esq.
Mr. Ryan S. Redner
Mrs. Maria C. Ziolkowski

Non Members

Mr. Mark Boyer, Board Secretary
Mrs. Lynette Waller, Dir. of Elem. & Sec. Education

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, January 11, 2016 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Mrs. Jennafer K. Reilly, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Reilly**
- III. **Announcement of Recording by the Public – Mrs. Reilly**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Reilly**
 - School Board Business Meeting – January 25, 2016, 6:00 p.m.
 - Curriculum Committee Meeting – February 1, 2016, 11:00 a.m.
 - Finance Committee Meeting – February 2, 2016, 8:00 a.m.
 - Policy Committee Meeting – February 2, 2016, 12:00 p.m.
 - Facilities Committee Meeting – February 3, 2016, 8:00 a.m.
 - Personnel Committee Meeting – February 3, 2016, 12:00 p.m.
 - Technology Committee Meeting – February 4, 2016, 12:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. **Announcement – Mrs. Mangold and Ms. Haubrich**

January 11, 2016 Board Meeting

Agenda – Page 2

VII. Committee Reports

- A. Finance – Mr. Zeppos
- B. Facilities – Mrs. Reese
- C. Curriculum – Mrs. Waxler
- D. Technology – Ms. Ziolkowski
- E. Personnel – Mr. Painter
- F. Policy – Mr. Painter
- G. Berks County Intermediate Unit Board Report – Mrs. Reilly
- H. Berks Career & Technology Center Board Report – Mr. Painter
- I. Berks EIT Report – Mrs. Reese
- J. Wyomissing Area Education Foundation – Ms. Ziolkowski

VIII. Public Comment – Mrs. Reilly

Speakers are requested to identify themselves by name and address.

IX. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-4:

- 1. Approve Overnight Field Trip Requests –
 - a. Penn State University High School Track Invitational, Stage College, PA, January 22-23, 2016
 - b. District 10 Chorus to Delaware Valley School District, February 4-6, 2016
 - c. Northern Region Orchestra, Twin Valley HS, February 24-26, 2016.
- 2. Approve instruction in the home for secondary student #300970 from December 3, 2015 to January 19, 2016 for eleven (11) hours per week.
- 3. Approve homebound instruction for elementary student #204682 from December 9, 2015 to January 4, 2016 for five (5) hours per week.
- 4. Approve instruction in the home for three hours per week for secondary student #203275 effective January 4, 2016 through January 22, 2016 for three (3) hours per week.
Background information: This revises previous period of homebound instruction approved at the November 23, 2015 meeting.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-3:

- 1. Approve contract with Print Manager Solution for prepaid mailing services.
Background information: Contract is for 63 months which includes a lease of mailing machine and folder. Total cost of the contract is per year is \$4,488 which

January 11, 2016 Board Meeting

Agenda – Page 3

is a savings to the District of \$972.00 compared to what is currently being paid for similar services.

2. Approve Contract with Dr. Lisa A. Hain for comprehensive and gifted evaluations. The cost per comprehensive evaluations is \$2,200; gifted evaluations is \$1,400 and the rate per meetings and consultations is \$110/hr.
3. Approve Resolution 01-11-16-01 to opt out of exception to the Act 1 index.

The following Finance and Facilities items are for discussion:

4. Approve budget transfers in the amount of \$_____.
5. Accept donation from Mr. & Mrs. Brian Roth in the amount of \$245 in chess equipment for the Chess Club.
6. Approve lease agreement with the Scottish Rite Cathedral Association of Reading for use of their auditorium for commencement on June 3, 2016 for a fee of \$2,050 plus charges for security personnel.
Background information: There is no increase in the fee charged from the 2014-15 school year.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-9:

1. RESIGNATIONS/RETIREMENTS

a. Professional Staff

- 1) **Ryan McBrearty**, English Teacher, JSBS, resignation, effective January 15, 2016.

b. Support Staff

- 1) **Elba Beltran del Rio**, Paraprofessional, WHEC, resignation requested effective December 29, 2015, last day worked March 9, 2015. This requested action is a ratification.
- 2) **Sharon Hague**, Part-time Food Service Worker, JSBS, resignation effective December 11, 2015.
- 3) **Cheryl Santoro**, Full-time Paraprofessional, WREC, retirement effective March 18, 2016.
- 4) **Terry Sarangoulis**, Copy Center Coordinator, District Office, retirement effective March 1, 2016.
- 5) **Betsy Wallace**, Part-Time Paraprofessional, JSBS, resignation effective last day worked, October 30, 2015. This requested action is a ratification.
- 6) **Amanda Waszil**, Part-time Classroom Instructional Aide, WREC, resignation from this position effective January 15, 2016, and moved forward for approval as a substitute.

**January 11, 2016 Board Meeting
Agenda – Page 4**

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Kendall Babiarz**, Teacher, WHEC, extension of leave absence to the end of the 2015-16 school year. Return to work the first day for teachers in the 2016-17 school year.
Background information: Ms. Babiarz was previously approved for a leave of absence for the 1st semester. This action is to extend the leave of absence to the end of the school year.
- 2) **Melissa Siegfried**, Teacher, WREC, Family Medical Leave, effective December 2, 2015 to December 23, 2015, return to work on January 4, 2016.
- 3) **Dawn Main**, Music Teacher, WHEC/WREC, intermittent Family Medical Leave effective November 13, 2015 to November 12, 2016.
- 4) **Crisanne Bansner**, Math Teacher, JSHS, extend intermittent Family Medical Leave from January 28, 2016 to January 27, 2017.
- 5) **Karen Tripolitis**, Kindergarten Teacher, WHEC, Family Medical Leave, effective December 17, 2015 to December 23, 2015, return to work January 4, 2016.

b. Support Staff

- 1) **Robin Cosbey**, Part-time Paraprofessional, WHEC, update unpaid leave of absence December 2, 2015 to December 22, 2015, with a return to work date of December 23, 2015.
Background information: This unpaid leave was previously approved. This requested action is a ratification of the dates.
- 2) **Tetiana Sklepkovych**, Part-time Library Aide, WREC, update unpaid Leave of Absence, October 27, 2015 until December 23, 2015, return to work January 4, 2016.
Background information: This unpaid leave was previously approved. This requested action is a ratification of the dates.
- 3) **Ginger Gantert**, Business Office Secretary, District Office, extension of intermittent Family Medical Leave, effective December 3, 2015 to December 2, 2016.

3. APPOINTMENTS

a. Professional Staff

- 1) **Amy Steffy**, Long Term Substitute 1st Grade Teacher, WHEC, at a wage rate based upon B/Step 2 (\$43,109/annually) on the WAEA 2015-16 Salary Schedule, for the 2nd semester of the 2015-16 school year.
Background information: Ms. Steffy was previously approved as a long term substitute teacher for the 1st Semester of this school year due to a leave of absence. The teacher that Ms. Steffy was providing coverage has been approved for an extension of her leave of absence until the end of the 2015-16 school year.

January 11, 2016 Board Meeting

Agenda – Page 5

b. Support Staff

- 1) **Charles Rothermel**, Full-time Paraprofessional, WHEC, at a wage rate of \$11.55/hour, at 7 hours/day, effective January 12, 2016.

Background information: This position is being filled as the result of a resignation.

c. Supplemental Staff

- 1) Request approval for the following teachers as Technology Integration Support for the 2015-16 school year at a stipend of \$2,000 for the school year:

Shana Matz (WREC)

Robert Kucharczuk (WHEC)

Nathaniel Miller (JSHS)

Stephanie Myers (WHEC)

Chris Nugent (JSHS)

4. POSITION/WAGE INCREASE

a. Administrative Staff

- 1) **Jessica Lenge**, Supervisor of Special Education, District Office, to Director of Special Education, at a wage rate of \$90,000/annually, pro-rated, effective November 19, 2015. The requested action is a ratification.

Background information: This change is the result of Ms. Lenge's acquisition of the Pennsylvania Department of Special Education Supervisor PK-12 Certification.

5. CHANGE TO WORK HOURS

a. Support Staff

- 1) **Davina Minton**, Part-time Café/Recess Monitor, WREC, change work hours to 2 hours/day, effective January 12, 2016.

Background Information: The daily hours requested for approval accurately reflect the amount of time required to perform the position.

6. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) Request ratification for the following teachers to receive compensation for providing homebound instruction to student #300970 from December 3, 2015 to January 19, 2016, at the WAEA work outside contract rate per below:

a) **Greta Jones – 8 hours/week**

b) **Colleen Reinecker – 3 hours/week**

- 2) Request ratification for the following teacher to receive compensation for providing homebound instruction to student #204682 from December 9, 2015 to January 4, 2016, at the WAEA work outside contract rate per below:

a) **Bridgette Kozuch – 5 hours/week**

- 3) Request ratification for the following teachers to receive compensation for providing instruction in the home for student

January 11, 2016 Board Meeting

Agenda – Page 6

#203275 from January 4, 2016 through January 22, 2016, one hour per teacher per week at the WAEA Work outside contract rate per below:

- a) **Michele Hatt-Cieniewicz**
- b) **Nicholas Fox**
- c) **Timothy Hetrich**
- 4) **Kristin McLaughlin**, K-12 Itinerant Learning Support Teacher, JSBS, request stipend in the amount of \$5,000 to perform additional special education department duties for the 2015-16 school year.
Background information: The duties assigned will provide additional support to the Special Education Department to ensure student success and District monitoring/compliance of State and Federal mandates.

7. TEACHER MENTOR

Request approval of the following Teacher Mentors for the 2015-16 school year:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Toni Wengerd	Amy Steffy	LTS Teacher-1 st Grade	\$250.00 2 nd sem.

8. SUBSTITUTES

a. Professional Staff

- 1) **Danielle Long**, Guest Teacher
- 2) **Patricia Magrann**, Guest Teacher
- 3) **Amanda Waszil**, Guest Teacher
- 4) **Sarah Gordon**, Teacher
- 5) **Mary Hollinger**, Nurse (Emergency Use)
- 6) **Kaley Kinek**, Teacher
- 7) **Lindsay Megna**, Teacher
- 8) **Amanda Miller**, Teacher
- 9) **Mylen Ruppert**, Teacher
- 10) **Samantha Weaver**, Teacher
- 11) **Jennifer Yetter**, Teacher (retroactive to October 15, 2015)

b. Support Staff

- 1) **Amanda Waszil**, Aide and Paraprofessional

9. VOLUNTEERS

The following Personnel and Policy items are for discussion:

10. POLICIES

First reading of the following policies:

115	Career and Technical Education
317	Conduct/Disciplinary Procedures/Administrative Employees
417	Conduct/Disciplinary Procedures/Professional Employees
517	Conduct/Disciplinary Procedures/Classified Employees
806	Child Abuse

January 11, 2016 Board Meeting
Agenda – Page 7

- X. **Old Business – Mrs. Reilly**
- XI. **New Business – Mrs. Reilly**
 - A. PSBA Principles for Governance and Leadership
- XII. **Updates from Organizations**
 - A. **WAEA**
 - B. **AFSCME**
 - C. **WAEF**
 - D. **PTA**
- XIII. **Adjournment – Mrs. Reilly**